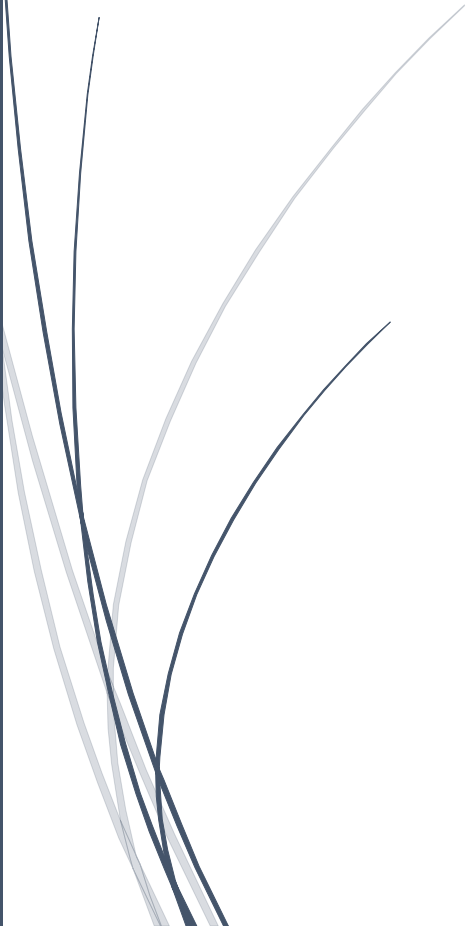




# SERVICE DELIVERY PLAN 2022

LONGFORD COUNTY COUNCIL



## Table of Contents

<b>Chief Executive Communication</b>	<b>Page 2</b>
<b>Context</b>	<b>Page 3</b>
<b>Corporate Priorities</b>	<b>Page 4</b>
<b>Annual Budget &amp; Employee Resources</b>	<b>Pages 5-6</b>
<b>Implementation &amp; Monitoring</b>	<b>Page 7</b>
<b>Confirmation of Adoption</b>	<b>Page 7</b>
<b>Principal Services Objectives</b>	<b>Pages 8 - 87</b>

## **Chief Executive Communication**

Welcome to Longford County Council's Service Delivery Plan 2022 (SDP 2022)

The Service Delivery Plan's purpose is to provide a Corporate document that sets out service delivery objectives and performance standards intended to be achieved. Each objective is assigned to a Directorate along with a desired performance standard to be achieved including a national performance indicator (where applicable).

The Local Government Reform Act, 2014, established the requirement for each local authority to prepare an Annual Service Delivery Plan identifying the services that it proposes to deliver to the public in the year ahead. This Service Delivery Plan was prepared in the context of a wide range of local, regional and national plans and strategies that inform and guide the Council's work

This Plan is consistent with the Council's Budget for 2022, adopted by the Elected Members on 22<sup>nd</sup> November 2021 and aligned to the mission, objectives and supporting strategies of the Council's adopted Corporate Plan 2019 to 2024.

Our Service Delivery Plan 2022 will be delivered in the context of the recently published Climate Action Plan 2021. This plan sets a roadmap for decisive action as committed to in the Programme for Government.

Our Service Delivery Plan 2022 will be delivered within the current COVID-19 public health pandemic and in line with public health guidelines.

In adopting and publishing this Service Delivery Plan the Council presents a clear picture for the citizens of Longford on the services and performance standards for the betterment of our county towards which we are all striving to achieve.



**Paddy Mahon**

**Chief Executive**

## **Context**

Longford County Council is at the heart of public service delivery in the County.

Longford County Council plays a lead role at local level in the implementation of Government policies and provision of a wide range of local services and supports to a diverse range of customers and communities.

The preparation and adoption of an annual Service Delivery Plan by Local Authorities is provided for in the Local Government Acts- Section 134A of the Local Government Act 2001 as inserted by Section 50 of the Local Government Reform Act 2014.

This Service Delivery Plan was formulated within the Corporate Plan 2019 to 2024 framework and the Council's adopted strategic objectives therein. It is reflective of the Council's stated mission to 'to work with our communities and partners to develop Longford as a dynamic, vibrant, safe and prosperous county'.

Longford County Council's principal services are delivered through our Directorate structures. This Service Delivery Plan sets out the objectives as they relate to each principal service area for 2022. It identifies the services that the Council propose to provide to the public consistent with Council's adopted Budget 2022.

It identifies the local performance standards for the objectives and where relevant the national performance indicators, developed by the National Oversight and Audit Commission (NOAC).

## Corporate Priorities

Longford County Council's Corporate Plan 2020-2024 describes the kind of county we want to see in the future and what the County Council will do together with all stakeholders, to deliver the vision for the County.

Longford County Council's 2021 Service Delivery Plan is formulated and adopted by the Elected Members of in the context of their overarching vision of making Longford a prosperous county that seeks to support:

- Vibrant economy
- Rural quality of life
- Active and safe communities
- Diversity, culture and heritage
- Sense of community pride and place

The Councils Corporate strategic objectives identified have three central themes People, Place, and Opportunity with objectives and ambitions to have a:

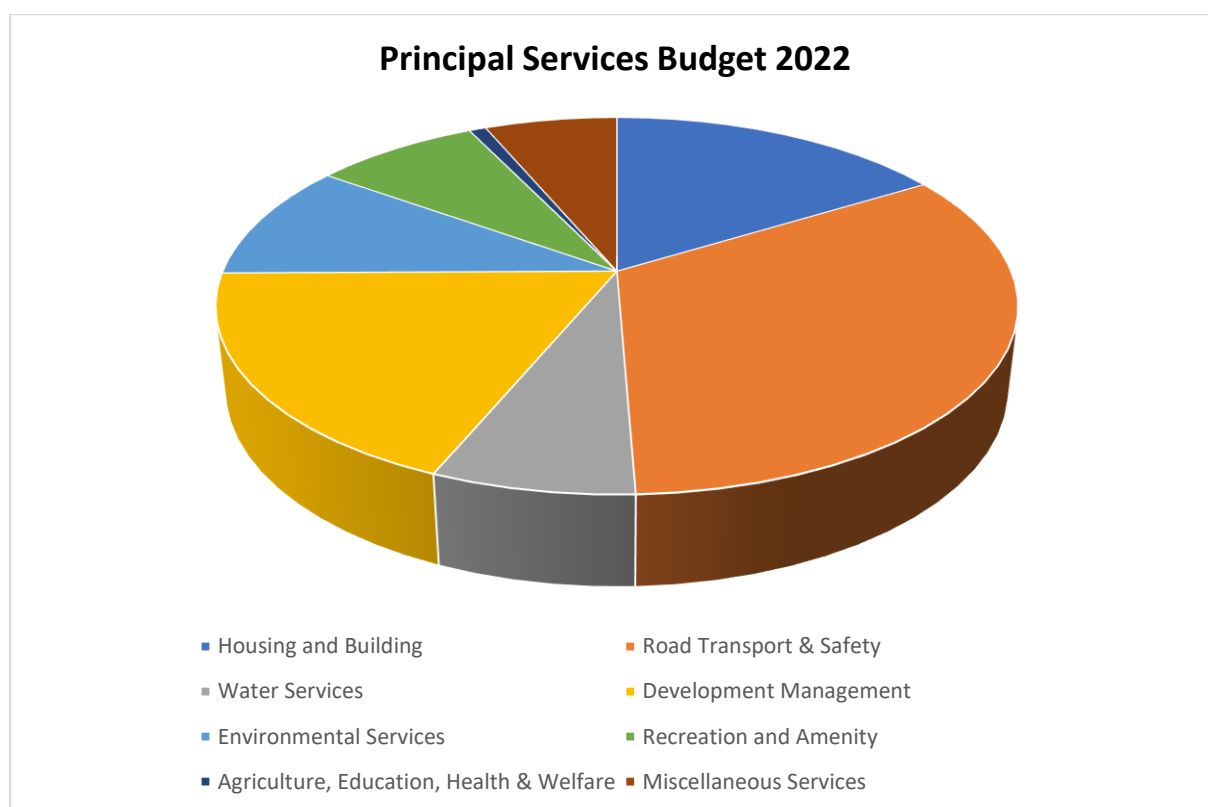
- Thriving County
- Greener County
- Safer County
- County for Everyone

This Service Delivery Plan provides a clear focus to enable the Council's elected members, Management Team and employees work together to develop and improve the services we deliver to our citizens.

## Annual Budget & Employee Resources

The Service Delivery Plan sets out objectives based on the Council’s 2022 Budget approved and adopted by the Elected Members on 22<sup>nd</sup> November 2021.

The Council’s Budget 2022 provides for a total expenditure of € 61,579,864.



Principal Service	Budget 2021	Budget 2022
Housing & Building	€9,292,019	€10,026,916
Road Transport & Safety	€19,991,409	€20,380,159
Water Services	€3,906,342	€4,260,759
Development Management	€10,100,980	€11,417,180
Environmental Services	€5,863,098	€6,178,587
Recreation & Amenity	€4,272,545	€4,891,512
Agriculture, Education, Health & Welfare	€474,695	€499,303
Miscellaneous Services	€3,328,889	€3,925,448
<b>Total</b>	<b>€57,229,977</b>	<b>€61,579,864</b>

**Employee resources available to the Council as at December 2021 are as follows:**

<b>Employee Category</b>	<b>Total December 2020</b>	<b>Total December 2021</b>
Managerial	4	4
Clerical/Administrative	151	167
Professional/Technical	70	69
Outdoor	99	95
Fulltime/Retained Firefighters	45	42
<b>Overall Total</b>	<b>369</b>	<b>377</b>



Annual Service Plans will be prepared setting out in detail the activities to be undertaken across all key functional areas to deliver on the Corporate Plan objectives.

Corporate Plan 2019 - 2024  
Longford County Council

## **Monitoring & Implementation**

Our Service Delivery Plan acts as a mechanism through which the Council's Corporate Plan can be implemented and monitored on an annual basis.

Adoption of this Annual Service Delivery Plan enables the Elected Members, Management Team and employees work together in improving service delivery for all our citizens.

Implementation of the Service Delivery Plan will be monitored by the Management Team, Corporate Policy Group and Elected Members. Progress on delivery will be reported monthly through the Chief Executive Management Reports presented to Elected Members, bi annual review by the Corporate Policy Group and a full progress report brought to the Council before year end.

### **Confirmation of Adoption**

Service Delivery Plan 2022 considered and adopted by the Elected Members of Longford County Council at meeting held on 16<sup>th</sup> February 2022.



## LONGFORD – A THRIVING COUNTY

Corporate Plan Specific Objective	Principal Service	Objectives	Performance Measurement Indicator N/L National/ Local	Performance Standards
<b>Strive to develop a Public Service Centre of Excellence</b>	Control & Compliance	<b>Financial Management</b>  <b>Upgrade and implement any relevant new technology</b>	L	<b>Assist in the testing and implementation process of any new technology or system upgrade as required</b>
	Corporate Service	<b>Transformational change in Records Management processes</b>	L	<b>Best practice Records &amp; Information Management processes introduced in Corporate Services Business Units</b>
		<b>Deliver professional proactive communications internally and externally</b>	L	<b>Communications Unit Publicity Calendar established and utilised</b>
		<b>Implement an ambitious programme for Information</b>	L	<b>Electronic document management project completed</b>

		<b>Management in Corporate Services</b>		
		<b>Work collaboratively across all Council sections to embrace and embed a culture of continuous Customer Service improvement</b>	L	<b>Engage with customers, provide them with relevant information, exercise best practice in excellent customer service delivery</b>
		<b>Extend Customer Relationship Management System across Corporate Services</b>	L	<b>Fully utilised modern CRM extended across Corporate Services work areas with ongoing monitoring</b>
	Finance General	<b>Implement Financial Management Upgrades and any relevant new technology</b>	L	<b>Implement Financial Management System upgrades and new technology within project deadlines</b>  <b>Provide training and follow up user help to system users</b>
	Human Resources	<b>Foster and generate productive working relationships with our Public Service Partners</b>	L	<b>Partner with the HSE in the delivery of the Health and Wellbeing programme.</b>

		<b>Embrace and enable public sector innovation in delivering our services</b>	L	<b>Prepare for Innovation week 2022 to engage employees and seek ways to improve the effectiveness and efficiency of service delivery</b>
	Information Technology	<b>Maintain and develop an IT infrastructure that supports and protects the Council's business areas</b>	N	<b>An infrastructure that is always available in a safe and efficient manner.</b>
		<b>Continue to use Geospatial Information and Geospatial solutions to support the delivery of better Local Government services.</b>	L	<b>Increase the use of Geographic Information Systems among all business areas and to implement mobile data collection in the field for smarter working.</b>
	Regeneration	<b>Continue to develop and encourage engagement with Department, Community Groups, Elected Members, Agencies</b>	L	<b>Ensuring 'Best practice' approach throughout the delivery projects.</b>  <b>Promotion of climate action initiatives through consolidated centrally located public services centre in</b>

		<b>through Regeneration.</b>		<b>support of a vibrant town core.</b>
	Planning	<p><b>Continue to develop and innovate in delivering our Planning service to our Customers.</b></p> <p><b>Continue to maintain good relationships with our general public and public sector partners.</b></p>	L	<p><b>Maximise the use of online services during Covid 19.</b></p> <p><b>Continue good working relationships with our Public Service Partners/Agencies/ Departments</b></p>
<b>Lead &amp; Support the Regeneration of our County Towns &amp; Villages</b>	Economic Development	<b>Work with internal and external stakeholders in promoting the County as a viable business location.</b>	L	<b>A range of promotional material and events delivered to encourage investment in Longford</b>
	Housing	<p><b>Refurbish Void Properties and develop in-fill sites where possible</b></p> <p><b>Complete the refurbishment and re-allocation of</b></p>	L	<p><b>The number of properties that are long-term vacant will be reduced.</b></p> <p><b>The number of vacant sites will be reduced, and the use of available sites will be maximised.</b></p>

		<p><b>Void Properties as quickly as possible</b></p> <p><b>Commence and complete the development of new properties on in-fill sites</b></p>		
	Library Service	<p><b>Promote the conservation, repair and continued use of built heritage and archaeological monuments supporting economic growth and regeneration.</b></p>	L	<p><b>Administration of DCHG built heritage &amp; archaeological conservation grants.</b></p> <p><b>Continue to provide guidance and support to owner/occupiers of older buildings, and communities, in their appropriate use/reuse.</b></p> <p><b>Development of community data hubs in the former Ulster Banks in Granard and Edgeworthstown.</b></p> <p><b>Develop the larger-scale conservation and presentation of Abbeysrule Abbey with the Abbeysrule Abbey Preservation Committee.</b></p> <p><b>Work with Ardagh Tidy Villages to support the</b></p>

				conservation of the clock tower.
		<p><b>Promote our libraries as a trusted valued community asset as the "go to" place for information, lifelong learning, creativity, e-government services and Health and Wellbeing.</b></p> <p><b>Continue to support the Government's response to COVID-19 Keep Well campaign</b></p> <p><b>Continue to promote and increase usage of libraries to meet targets set out in Our Public Libraries 2022.</b></p> <p><b>Continue to grow our online library</b></p>	N	<p><b>We will continue to deliver on the actions in Our Public Libraries 2022 under Right to Read, Work Matters and Healthy Ireland.</b></p> <p><b>Grow Usage from 20% to the national target of 30%</b></p>

		<b>services and programmes.</b>		
	Planning	<p><b>Support the activities of our Communities and Regeneration Dept.</b></p> <p><b>Continue to support Arts, Culture and Heritage.</b></p> <p><b>Continue to support the sustainable development of our towns &amp; villages</b></p>	L	<p><b>Collaborate with our Communities, Elected Members and interested Stakeholders.</b></p> <p><b>Planning support for Regeneration activities internally &amp; externally.</b></p> <p><b>Active involvement and protection for Arts, Heritage and Culture.</b></p>
	Regeneration	<p><b>Continue to identify and implement projects under Town and Village, ORIS, Project 2040, Failte Ireland and EU Funding Streams.</b></p> <p><b>Engage with Elected Members, Community Groups, Agencies</b></p>	L	<p><b>Enable and support communities of Longford to maximise on their assets and build capacity for future development opportunities.</b></p> <p><b>Enhanced connectivity across the town cores and between strategic uses and services, will support compact urban growth and walking/cycling as dominant transport modes and</b></p>

		<p><b>to lead the regeneration of Towns and Villages throughout Longford.</b></p> <p><b>Foster strategic relationships between towns, villages and their rural hinterland to facilitate an integrated approach to regeneration based on identified strengths. Prevent further decline and maintain functions in settlement core areas.</b></p>		<p><b>reduce the need for vehicular travel.</b></p>
	Roads	<p><b>Improvement and Maintenance of the existing Regional, Local and Private Road Network while ensuring that planning and economic development take</b></p>	<p>N R1 &amp; R2</p>	<p><b>Regional and Local Road Improvements supporting economic development in Towns and Villages. National KPIs.</b></p>



		<b>place within an agreed framework.</b>		
	Water Services	<b>Delivery of the annual Irish Water Service Delivery Plan 2022</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
		<b>Capital Projects Delivery</b>	L	<b>Progression / completion of capital projects</b>
<b>Improve connectivity &amp; accessibility, both infrastructural &amp; digital to attract &amp; support business community &amp; our people</b>	Economic Development	<b>Promote the development and take-up of remote working and hot desking facilities in the County</b>	L	<b>A number of remote working facilities become operational in 2022</b>
		<b>Ensure effective communication with all segments of our tourism sector utilising a wide variety of off-line and on-line media fora.</b>	L	<b>Continue to grow communication in a positive and constructive manner with all tourism stakeholders.</b>
		<b>Continue to reach out to our Diaspora across the globe keeping them informed and</b>	L	<b>Ensure that initiatives planned for 2022 such as a virtual jobs fair are communicated to our diaspora.</b>

		<b>establishing strong two-way communication channels</b>		
		<b>Help small businesses to improve efficiencies through the delivery of specific supports planned for 2022 e.g. digitalisation programme</b>	L	<b>New supports targeted at businesses where they will have maximum impact</b>
	Human Resources	<b>Continuously improve the delivery of the HR function through digital technology to enhance HR systems management improving accessibility and decision-making capabilities within the organisation.</b>	N	<p><b>Monitor emerging priorities and change within Local Government. Develop and report on changes to HR process as a result.</b></p> <p><b>Develop the Attendance Management Programme so that it is planned, implemented, monitored, reviewed and reported on enabling and empowering Line Managers and employees.</b></p> <p><b>Develop and report on HR Analytics to support evidence based planning and policy</b></p>

				<p><b>development.</b></p> <p><b>Deliver on the Access PeopleXD Project</b></p> <p><b>Integrate the payroll function into HR</b></p> <p><b>Develop the HR Systems Management Programme so that it is planned, implemented, monitored, reviewed and reported on.</b></p> <p><b>Liaise with the LGMA in relation to policy development and update.</b></p> <p><b>Research the use of Meta Compliance for delivery of HR Training in particular HR policies.</b></p>
	Information Technology	<b>Implement the Digital Strategy for Longford 2021-2023</b>	L	<b>Number of actions Implemented as listed under the 4 pillars of the strategy</b>
	Library Service	<b>Work with our IT Dept. to ensure that all of our Branch Libraries are</b>	L	<b>3 My Open Libraries Ballymahon, Granard &amp; Edgeworthstown.</b>

		<p><b>"Smart Libraries" and continue to have fast broadband and Wi-Fi and the latest technology.</b></p> <p><b>Continue to deliver basic digital skills training to our older citizens and those who are marginalised across the county.</b></p> <p><b>Collaborate with the Broadband Officer to expand our digital skills training to the BCP's.</b></p> <p><b>Continue to apply for capital funding from relevant sources, including DRCD, Dormant Accounts, Age Friendly Ireland, Healthy Ireland and Creative Ireland.</b></p>		<p><b>Digital Skills Training in 6 Branch libraries.</b></p>
--	--	--	--	--

	Planning	<p><b>Support the implementation of the Public Service Information Communication Technology Strategy and the Governments National Broadband Plan.</b></p> <p><b>Support the development of the Counties infrastructure.</b></p>	L	<p><b>Identify and support necessary improvements to infrastructure.</b></p> <p><b>Maximise the use of online services and meetings.</b></p> <p><b>Maximise the integration of e-planning into our service.</b></p>
	Regeneration	<p><b>Proactive approach towards a smarter working environment in Longford.</b></p> <p><b>Support Management and Community Groups in the implementation of working hubs.</b></p> <p><b>Provide critical infrastructure to encourage</b></p>	L	<p><b>Alternative and sustainable transport choices are available and utilised in support of quality of life and the national transition objective.</b></p> <p><b>Support the implementation of working hubs in the County.</b></p> <p><b>Completion of the gas network extension of network to Longford and Edgeworthstown.</b></p> <p><b>Implementation of link Road in Longford Town.</b></p>

		<b>economic development.</b>		
	Roads	<b>Improvement of Longford's strategic road and bridge network, provision of footpaths and cycle paths and assist with roll out of Broadband throughout the County.</b>	L	<b>Improved connectivity and accessibility for the citizens of Longford.</b>
	Water Services	<b>Capital projects delivery</b>	L	<b>IW KPI Reports monthly, quarterly and annually progression completion of capital projects</b>
<b>Develop new &amp; existing business Districts &amp; encourage the growth of a skilled workforce</b>	Environment	<b>Continue to encourage innovation and support development, while regulating safe production of sustainable local food, to required welfare standards in businesses in our towns and villages.</b>	L	<b>Satisfactorily implement the Service Contract between to Local Authority and the Food Safety Authority of Ireland. Facilitate external auditors.</b>  <b>Satisfactorily administer these service contract requirements and where appropriate make timely returns to Government and Authority databases.</b>

				Maintain throughput levels of safe sustainable, low food miles, local food production.
	Human Resources	<p><b>Support the organisation in developing the HR section as a connected, modern function promoting Longford County Council as a preferred place to work while empowering Line Managers and supporting the continuous learning and development of employees</b></p>	N	<p><b>Develop the recruitment programme, learning and development programme, health and wellbeing programme, PMDS programme so that they are planned, implemented, monitored, reviewed and reported on enabling and empowering Line Managers and employees.</b></p> <p><b>Deliver the Open Learning Scheme for the year 2022 to assist employees with continuous and lifelong learning and recognise employees that have completed learning through the OLS.</b></p> <p><b>Develop and deliver a programme for recognition of long service to Longford County Council from employees.</b></p>

				<b>Develop and update the workforce plan for the organisation.</b>
	Planning	<p><b>Support sustainable development of our residential and business districts.</b></p> <p><b>Protect our environment to facilitate sustainable communities. Support and encourage training and upskilling of workforce.</b></p>	L	<p><b>Ensure County Development Plan and Town Plan policies foster residential and employment opportunities.</b></p> <p><b>Sustainable implementation of development management.</b></p>
	Regeneration	<p><b>Support Management, LEO, Tourism, Community and Enterprise through initiatives to encourage economic development.</b></p> <p><b>Identify and support initiatives under the Just</b></p>	L	<p><b>Effective operation of the Just Transition process.</b></p> <p><b>Engagement with relevant parties to implement objectives set out in the Camlin Quarter Masterplan and Ballyminion Masterplan.</b></p> <p><b>Preparation of Granard Masterplan.</b></p> <p><b>Regeneration Strategies</b></p>



		<p><b>Transition Fund.</b></p> <p><b>Collaborate with educational institutions on potential projects to facilitate targeted results in terms of location, integration and social inclusion.</b></p>		<p><b>implemented for Granard &amp; Lanesboro.</b></p> <p><b>Effective implementation of regeneration strategy and associated work programme.</b></p>
	Water Services	<b>Capital Projects Delivery</b>	L	<b>IW KPI Reports monthly, quarterly and annually progression completion of capital projects</b>
<b>Continue to Grow &amp; Transform our County's Economy &amp; Infrastructure</b>	Community Development	<p><b>Support the LCDC/LAG in its role of administering the LEADER Programme and providing LEADER grant assistance for tourism and business development projects including Digital and Innovation hubs</b></p>	L	<b>Number of grants and level of LEADER grant funding provided</b>

		<b>- rural development and arts/cultural projects</b>		
	Control & Compliance	<b>Provision of information to other departments</b>	L	<b>As required, provide data to respond to FOI, Media queries, Data Protection queries and other ad hoc queries</b>
		<b>Article 48 checking</b>	L	<b>Complete detailed Article 48 checks in conjunction with the Leader programme in a timely manner.</b>
		<b>Manage the Insurance Process</b>	L	<b>Manage all insurance policies, manage claims involving the Council and respond timely to all insurance related queries received from across the organisation.</b>
		<b>Continue to improve our financial outlook through improvements in revenue collection rates</b>	L	<b>Meet annual targets</b>

		<b>Process Revenue Generation Streams</b>	N M2	<b>Weekly, Monthly, Quarterly billing targets</b>
	Economic Development	<b>Act as a first stop shop for the micro-enterprise sector providing information, advice, and guidance and signposting service.</b>	L	<b>Client needs are addressed and met in an appropriate and relevant fashion</b>
		<b>Grow brand awareness for Longford Tourism and the Hidden Heartlands maximising opportunities to promote the County and the Region</b>	L	<b>Continue to work with the Hidden Heartlands team on its brand awareness strategy ensuring it is included in all tourism materials produced in 2022</b>
		<b>Report to and support the work of the Placemaking SPC and the LCDC</b>	L	<b>Contribute to the development of the new LECP plan to be developed in 2022.</b>
		<b>Facilitate expansion of the industrial and commercial</b>	L	<b>Firms helped in identification and development of sites and</b>

		<b>sectors in County Longford through the provision of infrastructural and soft supports</b>		<b>unit spaces suitable to their needs.</b>  <b>Enhancement of business parks throughout the County</b>
		<b>Deliver the LEO package of supports in a flexible and agile manner to meet the varied needs of our client base</b>	L	<b>Grant, training and mentoring supports delivered to meet targets set by Enterprise Ireland Centre of Excellence</b>
		<b>Support County Longford Tourism Committee to implement the objectives in the Tourism Strategy</b>	L	<b>Hold a minimum of six meetings of the tourism committee in 2022 to ensure that objectives and actions outlined in the plan are being implemented</b>  <b>Commence preparation of the next Tourism Plan 2023-2028</b>
		<b>Deliver government designed support measures to assist firms coping with the impact of the COVID pandemic</b>	L	<b>Impacted and eligible businesses provided with supports in a timely fashion</b>

		<b>Support the continued development of tourism products and services, festival and events to enhance the County's appeal to visitors</b>	L	<b>Increased number of tourism attractions, events, accommodation etc. resulting in increased visitor numbers</b>
		<b>Support for Just Transition Projects that have potential to create jobs and support the Climate Change Agenda</b>	L	<b>Work closely with the MRTT team and support the delivery of individual projects such as the Food hub in Lanesboro</b>
	Emergency Services	<b>To facilitate new and existing business owners with Fire Safety advice and process all formal applications in a timely manner.</b>	N F3  L	<b>Process all Statutory applications within allotted timeframes.</b>
	Environment	<b>Budgetary management of the Veterinary and Animal Control section.</b>	L	<b>Satisfactorily manage the allocated budget to Local Authority and external auditor standards.</b>

	Finance General	<b>Provision of information to other departments</b>	L	<b>As required - FOI, Media queries, Data Protection queries and other ad hoc queries</b>
		<b>Provide strong cash flow management ensuring funds are available when required and ensuring best investment return on limited cash resources</b>	L	<b>Daily cash balance monitoring, use of overdraft facility limited, negative interest charges kept to a minimum</b>
		<b>Continue to improve our financial outlook through robust budgetary control</b>	L	<b>Greater input of sections to the budgetary process, regular spending review meetings with sections.</b>
		<b>To deliver financial plans and budgets that manage and deploy our resources to maximise our operational efficiency and achieve value for money</b>	N M1	<b>Council Revenue Account Balance</b>

		<b>Provision of support functions to the organisation - Payroll, Superannuation and Accounts Payable</b>	L	<b>Payroll, Superannuation &amp; Accounts Payable functions completed within the prescribed timeframes</b>
		<b>Provision of timely up to date financial information to inform and assist in decision making</b>	L	<b>Production of Quarterly and Annual Financial Statement to the Department deadlines</b>
	Housing	<p><b>Increase the Council's Social Housing Stock and improve the condition of existing stock</b></p> <p><b>Maximise the number of units that are allocated for the first time to tenants in the year to December 31st, 2022</b></p> <p><b>Complete pre-letting repairs within the shortest</b></p>	N	<p><b>As many families as possible will be provided with a home where there is security of tenure.</b></p> <p><b>The number of Council owned social houses will be maintained.</b></p> <p><b>The allocation of tenancies of Council owned social houses will be completed as efficiently as possible and properties will only be vacant and unallocated for the shortest possible length of time.</b></p>

		<p>possible timeframe</p> <p>Acquire, refurbish and allocate the tenancies of suitable second hand properties</p>		
	Human Resources	<p>Support the organisation and employees to adapt to change and emerge from COVID-19</p>	L	<p>Keep employees up to date through the COVID-19 Employee Update with changes nationally, decisions of the Management Team and provide support to employees as queries arise.</p>
	Library Service	<p>Promote the conservation, repair and continued use of built heritage and archaeological monuments supporting economic growth and regeneration.</p>	L	<p>Administration of DCHG built heritage &amp; archaeological conservation grants.</p> <p>Providing guidance and support to owner/occupiers of older buildings, and communities, in their appropriate use/reuse.</p> <p>Undertaking of heritage research under the County Longford Heritage Plan 2019-2024, providing baseline data, analysis and supporting actions for economic drivers.</p>



		<p><b>Support and encourage innovation in tourism.</b></p> <p><b>Provide up to date tourism and family history information in each of our Branches.</b></p> <p><b>Support quality cultural festivals which will raise the profile of the county &amp; attract cultural tourists.</b></p>		<p><b>Undertaking of heritage research under the County Longford Heritage Plan 2019-2024, to provide baseline data for the development of tourism initiatives, e.g. Music cultural heritage oral history project.</b></p> <p><b>Conservation management of Granard motte-and-bailey castle.</b></p> <p><b>Review of the interpretive displays of the Ardagh Heritage Centre</b></p> <p><b>Continue to support Still Voices short Film Festival, Literary festivals such as Padraic Colum, Maria Edgeworth, Oliver Goldsmith etc.</b></p>
	Planning	<p><b>Support Management in promoting Longford as a location for investment and development.</b></p> <p><b>Support and</b></p>	L	<p><b>Commence preparation of the Longford Town and Transport Plan.</b></p> <p><b>Support and implement policies set out in the adopted County Development Plan 2021-2027.</b></p>

		<p><b>encourage Tourism.</b></p> <p><b>Support and encourage the delivery of Active Travel Measures and Climate Action objectives across County Longford</b></p>		<p><b>Pre-planning meetings.</b></p> <p><b>Work with other Departments/Agencies to identify and develop Economic and Tourism initiatives.</b></p>
	Regeneration	<p><b>Create an attractive investment environment through Regeneration Strategy implementation and development of strategic transformational projects in support of this.</b></p> <p><b>Reduced need to travel through compact urban growth and appropriate land-use mix.</b></p>	L	<p><b>Investment in Longford to ensure it is an attractive County to visit, work and live and invest in.</b></p> <p><b>Focussed development in town and village centres.</b></p> <p><b>Enhanced connectivity between Longford and adjoining regions.</b></p> <p><b>Amenity and tourism development: Green, Blue and Peatway development.</b></p>

		<p><b>Enhanced connectivity by road and public transport facilitated by targeted investment aligned with national and regional policy.</b></p> <p><b>Focus on Climate action initiatives at local level.</b></p> <p><b>Continue to engage with relevant Government Departments and agencies to secure funding through the various Government initiatives including Project Ireland 2040.</b></p> <p><b>Diversification of the rural economy through investment aligned with regional priorities.</b></p>		
--	--	--	--	--

	Roads	<b>Improve and Maintain the existing National Road Network</b>	L	<b>Improvements in National Roads Infrastructure promoting Economic Development in the County</b>
	Water Services	<b>Capital Projects Delivery</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
		<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>Progression/ completion of capital projects</b>

<b>LONGFORD - A SAFER COUNTY</b>				
<b>Corporate Plan Specific Objective</b>	<b>Principal Service</b>	<b>Objectives</b>	<b>Performance Measurement Indicator N/L National/ Local</b>	<b>Performance Standards</b>
<b>Safeguard, protect &amp; enhance the environment in the interests of quality of life, economic development &amp; regulatory compliance</b>	Planning	<b>Develop and implement appropriate Development Plan and Town Plan policies and actions and other relevant planning policy documents to protect and</b>	L	<b>Ensure appropriate policies set out in the County Development Plan &amp; Town Plan and other planning documents to encourage the development of safe networks.</b>  <b>Ensure Enforcement is dealt with within statutory timeframes.</b>

		<p>enhance our environment.</p> <p>Ensure environmental regulatory compliance.</p>		
	Regeneration	<p>Encourage engagement of Communities to provide a safe environment for our citizens.</p> <p>Engage in National and European initiatives to identify projects that will provide a safe place to work, visit and live.</p>	L	<p>No. of Estates taken in charge.</p> <p>Participation by Communities at meetings and public consultations.</p> <p>Securing funding to regenerate towns and villages.</p>
	Water Services	Delivery of the Annual Irish Water Service Delivery Plan 2022.	L	IW KPI Reports monthly, quarterly and annually
Promote and implement best practice in Occupational Health & Safety	Control & Compliance	Promote a culture of safe working and implement the Health & Safety	L	Attend all Health & Safety Training provided; Attend quarterly Health & Safety Committee meetings

		<b>management system</b>		
	Corporate Service	<b>Protect &amp; promote Safety Culture with employees, contractors, and visitors</b>	L	<b>Council recognised as leaders in managing Occupational Health &amp; Safety</b>
		<b>Maintain ISO 450001 accreditation for the Health &amp; Safety Management System</b>	L	<b>ISO 450001 accreditation for the Health &amp; Safety Management System</b>
	Emergency Services	<b>Provide a safe working environment for all our employees.</b>	L	<b>Maintain ISO 45001 2018 accreditation</b>
	Finance General	<b>Promote a culture of safe working and implement the Health &amp; Safety management system</b>	L	<b>Attendance at any Health &amp; Safety training provided; Attendance at quarterly H&amp;S committee meetings by relevant employees</b>
	Housing	<b>Promote a culture of working safely amongst those who are involved in all</b>	L	<b>Working safely will become the norm and safe working practices will be promoted</b>

		<p><b>aspects of the delivery and maintenance of the Council's Social Housing Stock</b></p> <p><b>Site Safety Inspections will be carried out and Site Safety information will be provided to both employees and contractors</b></p>		
	Human Resources	<p><b>Support the organisation with the implementation of ISO 45001 Health and Safety Management System</b></p>	L	<p><b>Ensure compliance with the safety management system.</b></p> <p><b>Attend, participate in and actions any issues arising from safety meetings, safety inspections and the safety audit process.</b></p> <p><b>Develop a Health and Safety Training programme that is planned, implemented, monitored, reviewed, and reported on.</b></p> <p><b>Assist in the preparation of the LCC submission for the NISO awards</b></p>

	Library Service	<p><b>Participate in LCC health and safety programme.</b></p> <p><b>Attendance at quarterly Directorate safety meetings.</b></p> <p><b>Completion of safety inspections, participation in audits and timely risk assessment communication to all staff.</b></p>	L	<p><b>Address 100% actions arising from safety meetings.</b></p> <p><b>Upload all actions to MIRAsare and close out with the timeline specified.</b></p>
	Regeneration	<p><b>Maintain the health, safety and wellbeing staff</b></p> <p><b>Encourage health and safety in community groups through Regeneration projects</b></p>	L	<p><b>Increases awareness of health and safety.</b></p> <p><b>Minimise risk to employees.</b></p>
	Roads	<p><b>Provide safe systems of work that are planned and organised</b></p>	L	<p><b>A strong Organisational Health &amp; Safety Culture.</b></p>



		<b>in full compliance with all statutory Health &amp; Safety requirements.</b>		
	Water Services	<b>Compliance with organisational health and safety systems and standards</b>	L	<b>Annual programme of health and safety reports completed. reporting of health and safety incidents.</b>
		<b>Implementation of Chapter 8</b>	L	<b>Compliance with Chapter 8</b>
<b>Partner with other principal response agencies to plan and respond to emergencies</b>	Community Development	<b>Continue to support Government efforts to assist communities during the Covid-19 pandemic.</b>	L	<b>Level of support under Community call, Covid-19 grant schemes and Community Activities Fund. Keep Well Campaign. Support to Community Forum</b>
	Emergency Services	<b>Ensure necessary planning, preparedness, capacity, training and co-ordination is in place for whatever emergency may arise.</b>	L	<b>Keep an up to date MEM, Severe weather and flood plan in place.</b>  <b>Participate in the Regional MEM working group.</b>

	Housing	<p><b>Provide Emergency Accommodation to those who need it</b></p> <p><b>The needs of those seeking Emergency Accommodation will be assessed and where possible accommodation will be sourced for those deemed to be in need of it</b></p>	N	<p><b>Those who require Emergency Accommodation will have access to it.</b></p>
	Planning	<p><b>Work collaboratively with relevant bodies in terms of the delivery of the Local Authority Emergency Response Plan.</b></p>	L	<p><b>Support the principal response agencies where appropriate.</b></p> <p><b>Work in consultation with other Sections to ensure effective and efficient response.</b></p> <p><b>Respond promptly to emergencies i.e. enforcement potential injunction cases.</b></p>
	Regeneration	<p><b>Work with relevant bodies in terms of the delivery of the local authority Emergency Response Plan.</b></p>	L	<p><b>Safer County for our citizens</b></p>

	Roads	<b>Operate an Emergency On Call System to assist in responding to Emergencies when safe to do so.</b>	L	<b>Assist in supporting safety of our Communities.</b>
	Water Services	<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
<b>Ensure our governance structures are underpinned by responsive leadership, robust processes, and compliance</b>	Community Development	<b>Comply with Procurement and Financial policies, Data Protection, Freedom of Information, Risk identification and control measures</b>	L	<b>Level of compliance</b>
	Control & Compliance	<b>Develop Property Interest Register</b>	L	<b>Develop central repository of all Longford County Council property with a unique identifier.</b>
		<b>Ensure that procurement is embedded in the culture of the organisation and continue to provide</b>	L	<b>Provide Procurement support &amp; advice to the organisation to ensure all items procured are within legislative guidelines;</b>

		<b>a procurement function that mitigates against risk, ensures compliance and delivers value for money</b>		<b>Liaise on behalf of Longford County Council with the Office of Government Procurement, the Local Government Management Agency &amp; SupplyGov regarding all issues relating to procurement;</b>  <b>Provide procurement compliance reports to the various sections of the organisation.</b>
		<b>Maintain an Internal Audit function, fulfilling requirements arising from the Statutory Audits and any recommendations of the Audit Committee</b>	L	<b>Provision of Internal Audit reports to tight deadlines</b>
		<b>Provide Risk Management Framework</b>	L	<b>Review &amp; update Operational Risk Registers bi-annually; Review &amp; update Corporate Risk Register annually; Review Risk Register Policy annually.</b>

	Corporate Service	<b>Continue to develop communications capabilities</b>	L	<b>A better understanding of Communications and its contribution to the success of projects and achievements</b>
		<b>Support and strengthen good governance</b>	L	<b>Corporate Services Risk Register reviewed bi-annually Ethics Register available for public inspection.  Monitor Council's Child Safeguarding Framework  Support Audit Committee meetings</b>
		<b>Support the delivery of Corporate business unit key priorities and delivery of objectives in Council's Corporate Plan</b>	L	<b>Ensure a robust Corporate Plan Implementation, Monitoring &amp; Review Framework with reviews and reporting to CPG and Elected Members</b>
		<b>Effectively promote Council's role and achievements in delivery of services and projects to secure increased visibility and</b>	L	<b>Increase Longford County Council's % on NOAC survey rating 'informed by local council'</b>

		<b>awareness of the Council</b>		
		<b>Advance the understanding of Freedom of Information &amp; Access to information on the Environment</b>	L	<b>Meet our legal obligations and responsibilities regarding Freedom of Information &amp; Access to information on the Environment</b>
		<b>Deliver effective oversight in order to safeguard Data Protection rights of Individuals</b>	L	<b>Records of Processing Activities for each section to be 80% compliant with Article 30 of GDPR</b>
	Economic Development	<b>Ensure compliance with EU and National regulations applicable to our work function to include data protection, procurement, health &amp; safety, etc.</b>	L	<b>Any areas of weakness to be addressed and full compliance to be a goal for the department.</b>
	Emergency Services	<b>Adhere to good governance and procurement systems.</b>	L	<b>Implement national standard for Fire Service. Keep an up to date section 26</b>

				<p><b>Fire Service operational plan in place.</b></p> <p><b>Compliance with good procurement procedures.</b></p>
	Human Resources	<p><b>Provide strong HR Management ensuring that processes and procedures meet the highest standards</b></p>	L	<p><b>Prepare, maintain, monitor, review and report on Financial Management, procurement and risk management for the section.</b></p> <p><b>Submit Statutory and Departmental Returns within the timelines identified.</b></p> <p><b>Engage with the Employee Representative Bodies through the Information and Consultation Forum to build trust and to promote employee engagement, collaboration and participation.</b></p> <p><b>Comply with and support the organisation in delivering on the requirements associated with GDPR and FOI. Action the recommendations in the Data Protection Compliance Report.</b></p>

				<p><b>Commence engagement with the National Standards Authority of Ireland in relation to governance, robust processes and compliance for the organisation in relation to Human Resources striving to achieve excellence through people.</b></p> <p><b>Report on Dept of DPHLG Quarterly Staffing Public Sector Numbers</b></p> <p><b>Quarterly CSO Earnings, Hours and Employment Costs</b></p> <p><b>DEPR Annual Salary Band and Pension Type Data for Local Government</b></p>
	Information Technology	<b>Maintain the Confidentiality, Integrity and availability of our data</b>	L	<b>An acceptable security posture is maintained within the organisation</b>
	Library Service	<b>Ensure our library service programmes are underpinned by responsive</b>	L	<b>Adhering to all LCC Procurement Frameworks &amp; Compliance standards. Adherence to all data</b>



		<b>leadership, robust processes and control and compliance.</b>		<b>protection policies &amp; protocols.</b>
	Planning	<p><b>Maintain the health, safety and wellbeing of our planning workforce.</b></p> <p><b>Encourage and promote a culture of continuous Health &amp; Safety improvement in the planning section.</b></p> <p><b>Identify and monitor risks for the Section.</b></p>	L	<p><b>Monitoring of our activities to ensure compliance and buy-in to health and safety management system.</b></p> <p><b>Appropriate training for Planning staff.</b></p> <p><b>Maintain and update Risk Register to identify possible risks.</b></p> <p><b>Ongoing monitoring of Health and Safety of the workforce during Covid 19 pandemic.</b></p>
		<p><b>Ensure our procurement and governance structures meet the highest standards.</b></p> <p><b>Ensure elected members are well informed in areas such as the</b></p>	L	<p><b>Embed Governance and good working practice within culture of the planning section.</b></p> <p><b>Elected members to receive guidance and training from OPR on their role in the respective planning processes.</b></p>

		<b>Development Plan making process, Development Management and their associated roles.</b>		
	Regeneration	<b>Ensure best practice and good governance by staff in the Section.</b>  <b>Ensure best practice by Community Groups.</b>	L	<b>Good operations embedded in the Section.</b>  <b>Best practice approach instilled in Community Groups.</b>
	Roads	<b>Provide strong executive business management, risk management, procurement, audit and corporate governance structures and ensure that systems processes and procedures meet the highest standards.</b>	L	<b>Compliance with LCC governance structures regarding audits, procurement, customer charter, data protection etc.</b>

	Water Services	<b>Compliance with organisational health and safety systems and standards</b>	L	<b>Annual programme of health and safety reports completed.</b>  <b>Reporting of health and safety incidents</b>
		<b>Implementation of Chapter 8</b>	L	<b>Compliance with Chapter 8</b>
<b>Address safety and security issues and concerns for our communities</b>	Community Development	<b>Support the work of the Pilot Local Community Safety Partnership.</b>  <b>Liasing with the Department of Justice and the independent Chair in implementation of the Pilot</b>	L	<b>Level of community consultation</b>  <b>Completion of Plan</b>  <b>No. of initiatives implemented</b>
		<b>Continue to promote the Property Marking Scheme</b>	L	<b>Level of use of equipment at community events</b>
	Emergency Services	<b>Maintain our current level of operational response to fire and other emergencies.</b>	N F1 & F2	<b>Meet performance targets as set out in National standard.</b>

	Environment	<b>Provide Safe Dog and Horse Control services</b>	L	<b>Satisfactory inspections and administration of sectoral Health and Safety Risk Assessments and procedures.</b>
	Housing	<b>Members of the Estate Management Team will meet regularly with Residents Groups and Community Gardai</b>  <b>Inspections and Re-Inspections of Private Rented Properties will be carried out</b>	N	<b>Reduced crime rates and resolution of Anti-Social Behaviour issues.</b>  <b>Inspected Private Rented Properties will comply with the required standards</b>
	Library Service	<b>Coordination of Longford Older Persons Council and Longford Age Friendly Alliance.</b>  <b>Collaborate with Longford Community Gardai and Community Safety Partnership Coordinator to continue to</b>	L  L	<b>6 Age Friendly meetings held in the year.</b>

		<p><b>promote the Crime Prevention awareness among our older citizens.</b></p> <p><b>Expand Crime Prevention Ambassador programme to Ballymahon and Granard MD.</b></p> <p><b>Preparation and Delivery of a new 5-year Age Friendly Strategy for the County</b></p>	<p>L</p> <p>L</p>	<p><b>1 Crime Prevention Awareness event hosted in each MD.</b></p> <p><b>A new 5 Year Age Friendly Strategy for the county</b></p>
		<p><b>Promote the conservation, repair and continued use of vulnerable built heritage and archaeological monuments.</b></p>	<p>L</p>	<p><b>Continue the emergency repairs at the tower house at Abbeysrule Abbey.</b></p> <p><b>Undertake and promote the development of conservation and repair plans for vulnerable archaeological monuments, including Saints Island.</b></p> <p><b>Develop a management strategy for the motte-and-</b></p>

				<b>bailey castle at Granard (Granard Moat).</b>
	Planning	<b>Development Plan and Town Plan policies and other relevant planning policy documents to increase safety and security for Longford's communities.</b>	L	<b>Ensure appropriate policies embedded in County Development Plan and Town Plan Policies and other relevant planning policy documents in consultation with the Elected Members and Community.</b>  <b>Ensure Enforcement is dealt with within statutory timeframes.</b>
	Regeneration	<b>Support Management in taking action to reduce anti-social behaviour through the Regeneration Committee and Joint Policing Committee.</b>  <b>Engage with Developments/Residents to ensure safety in estates through taking in charge.</b>	L	<b>Safer Communities and Estates.</b>  <b>Participation of citizens.</b>

	Roads	<b>Promote an integrated approach to Road Safety in the County by engaging with all relevant agencies in the promotion and improvement of Road Safety throughout the County. Implement Ireland's Government Road Safety Strategy 2021 - 2030.</b>	L	<b>Improve Road Safety throughout the County.</b>
--	-------	---	---	---

<b>LONGFORD - A GREENER COUNTY</b>				
<b>Corporate Plan Specific Objective</b>	<b>Principal Service</b>	<b>Objectives</b>	<b>Performance Measurement Indicator N/L National/ Local</b>	<b>Performance Standards</b>
<b>Support the just transition to a low carbon economy and ensure that policies and practices lead towards low carbon pathways and put in place processes for carbon</b>	Environment	<b>Capital invest in climate action measures in relation to the Dog</b>	L	<b>Have Energy Audit carried out and collaborate with technical and administrative support to commence</b>

<p><b>proofing major decisions, programs, and projects, moving over time to a near zero carbon investment strategy</b></p>		<p><b>Pound and Dog Warden vehicle.</b></p> <p><b>Regulate Animal By-Products and their safe disposal.</b></p>		<p><b>implementation of the plan provided.</b></p>
	<p>Housing</p>	<p><b>Complete the retrofitting of as many properties as possible before December 31st 2022</b></p>	<p>L</p>	<p><b>The homes that are retro-fitted will be more energy efficient</b></p>
	<p>Information Technology</p>	<p><b>Promote the development of digital processes and communications within the Council through the implementation of the Council's IT Strategy 2021-2025</b></p>	<p>L</p>	<p><b>Implementation of a number of digital first projects supporting new and updated business process.</b></p> <p><b>These processes will reduce paper usage and promote more efficient business processed.</b></p>
		<p><b>Remove the digital divide that exists within parts of the organisation, making efficient and environmentally</b></p>	<p>L</p>	<p><b>Number of employees digitally connected</b></p>



		<b>friendly digital processes a key part of all employees working lives.</b>		
	Planning	<p><b>Develop planning policies and development management roles to encourage and implement policy standards on climate action.</b></p> <p><b>Support our communities and economy in transitioning to a low carbon living and economy</b></p>	L	<p><b>Provide knowledge and leadership to our people and communities to transition to a low carbon sustainable life.</b></p> <p><b>Multi-disciplinary approach with other Local Authorities/Agencies to develop a potential Biosphere in County Longford.</b></p> <p><b>Implement Climate Actions contained in County Development Plan and County Climate Action Plan.</b></p>
	Regeneration	<p><b>Promote an awareness of carbon impact throughout Regeneration.</b></p> <p><b>Ensure Regeneration meet and support Management in</b></p>	L	<p><b>Installation of infrastructure for ev points in the County.</b></p> <p><b>Working hubs operating in the County.</b></p> <p><b>Minimise carbon impact in housing estates.</b></p>

		<p>achieving low carbon impact.</p> <p>Encourage delivery of projects to allow for sustaining living and working.</p>		
	Roads	Implement measures which reduce our carbon emissions.	L	Delivery of a 50% improvement in energy efficiency by 2030.
<b>Protect our natural &amp; built environment</b>	Community Development	Support the LCDC/LAG in its role of administering the LEADER Programme & providing LEADER grant assistance for Environmental projects.	L	Number of grants and level of LEADER grant funding provided
	Library Service	Develop projects and initiatives to promote awareness, protection and enhancement of the natural heritage of County Longford	L	Administer the National Biodiversity Action Plan Fund in partnership with local communities and LA colleagues.

		<b>and help mitigate against the effects of climate change.</b>		<p><b>Continue the Longford Wetlands Heritage Research Project, providing baseline data on non-designated wetlands.</b></p> <p><b>Monitor archaeological monuments for climate-related decay.</b></p> <p><b>Undertake biodiversity and climate action awareness and education initiatives and events for Biodiversity Week, Heritage Week, Water Heritage Day and Science Week.</b></p> <p><b>Work with community and biodiversity organisations in delivering research and conservation projects.</b></p>
	Planning	<b>Protect and enhance Longford's natural and built resources through the developing and implementation of appropriate policies, plans and actions.</b>	L	<p><b>Ensure appropriate policies embedded in County Development Plan &amp; Town Plan and other planning policy documents to ensure our natural and built environment is protected.</b></p> <p><b>Commence re-wilding of the</b></p>

		<p><b>Protect and enhance the biodiversity of the county.</b></p> <p><b>Work in partnership with state agencies and Bord na Mona/other Agencies on the rehabilitation of bogs and the development of the Mid Shannon Wilderness Park.</b></p>		<p><b>Mid-Shannon Wilderness Park.</b></p> <p><b>Expand the greenway network.</b></p> <p><b>Implement Climate Actions contained in County Development Plan and County Climate Action Plan.</b></p>
	Regeneration	<p><b>Protect the natural resources of our County through Regeneration.</b></p> <p><b>Encourage projects which will enhance our natural amenities.</b></p> <p><b>Collaborate with Bord na Mona/Coillte/</b></p>	L	<b>Implementation of projects across natural resources in sustainable manner.</b>

		<b>Waterways Ireland to ensure projects are environmentally sustainable.</b>		
	Water Services	<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
<b>Place Climate Action, Biodiversity &amp; the Environment at the heart of local decision making</b>	Control & Compliance	<b>Participate in the Council's implementation of Climate Action Charter including participation in employee training &amp; introduce Greener Policies</b>	L	<b>Attend all Climate Action Training provided; Compliance with any Green policies introduced</b>
		<b>Risk Management</b>	L	<b>Promote the inclusion of Climate related risks and controls in the individual sections operational risk registers</b>
	Economic Development	<b>Deliver targeted supports to encourage transition to greener processes,</b>	L	<b>Green support programmes and supports are adopted by a range of small firms in 2022</b>

		<b>technologies and practices</b>		
		<b>Inform and persuade the small firm's sector to adopt more environmentally sustainable business practices</b>	L	<b>Run an intensive information campaign to educate firms on the necessity to think green.</b>
	Finance General	<b>Participate in the Council's implementation of Climate Action Charter including participation in employee training &amp; introduce Greener Policies</b>	L	<b>Attend all Climate Action Training provided</b>  <b>Compliance with any Green policies introduced</b>
	Housing	<b>Ensure that new properties are designed in accordance with modern energy efficiency standards</b>	L	<b>New properties will be more energy efficient and it will cost tenants less to heat their homes.</b>
	Library Service	<b>Promote initiatives under key national and local biodiversity and natural heritage</b>	L	<b>Participation in the DHLGH Climate Action Working Group.</b>

		<b>plans and initiatives including the Longford Biodiversity Action Plan 2019-2024.</b>		<b>Implement the new All Ireland Pollinator Plan and Heritage Ireland 2030.</b>  <b>Work with the Longford Environmental Alliance, Birdwatch Ireland and Swift Conservation Longford in their biodiversity research and conservation works.</b>
	Planning	<b>Integrate positive climate action as a key consideration in the County Development Plan, Town Plan and other Planning Policy documents.</b>  <b>Educate our communities to develop a culture of positive climate action.</b>	L	<b>Embed positive Climate Action adaptation into the Planning Section activities and Policies.</b>  <b>Implement Climate Actions contained in County Development Plan and County Climate Action Plan.</b>
	Regeneration	<b>Support Management in the implementation of objectives of the Climate Action Plan.</b>	L	<b>Instil a culture of climate action throughout Regeneration.</b>  <b>Minimise carbon footprint.</b>

		<b>Climate Proof projects under the Regeneration Programme.</b>		<b>Promote sustainable tourism by connecting the walk/cycleways with town centre services and the national transport network.</b>
	Roads	<b>Integrate Climate and Environmental considerations into the design, planning, construction and administration of all Road Infrastructure.</b>	L	<b>Consideration of Climate Action, Biodiversity and the Environment in proposed Infrastructural Projects.</b>
	Water Services	<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
<b>Lead &amp; provide a planned response to climate change</b>	Corporate Service	<b>Support Council's implementation of Climate Action Charter</b>	L	<b>Introduce two key Corporate Climate Action focused initiatives</b>
		<b>Develop a functioning and practical Records Retention Management Plan</b>	L	<b>Records Management Policy and Procedure implemented within each section</b>



		<b>Observe best practice in Climate Action into operational policies &amp; processes</b>	L	<b>Safety Management Filing System transitioned to e-documents system</b>
	Emergency Services	<b>To make our Buildings and Fleet of vehicles as energy and eco-friendly as possible.</b>	L	<b>Monitor our buildings and fleet for consumption of carbon fuels and energy consumption.</b>
	Human Resources	<b>Support the implementation of the Climate Action Charter</b>	L	<p><b>Develop the electronic Document Management Programme so that it is planned, implemented, monitored, reviewed and reported on.</b></p> <p><b>Include and report on climate action as a duty in all contracts of employment for new employees.</b></p> <p><b>Include and report on climate action as part of the recruitment process.</b></p> <p><b>Research opportunities for end to end electronic recruitment process</b></p>

	Information Technology	<b>Support the implementation of the Climate Action Charter</b>	L	<b>The number of electronic business processes and blended working solutions developed and supported</b>
	Library Service	<p><b>Develop energy efficient practices within all our branches.</b></p> <p><b>In our first NZEB library in Edgeworthstown monitor and measure energy efficiency over the year.</b></p> <p><b>Through Creative Ireland &amp; other programmes develop a number of creative projects that will focus on climate change.</b></p> <p><b>Deliver and support the GROW It Forward initiative to our communities</b></p>	L	<p><b>Reduce our energy costs by 5% across all branches</b></p> <p><b>Work with the Climate Change team to develop a programme of events raising awareness among the community of Climate Change.</b></p>

		<p>through the Branch library network</p> <p>Deliver in partnership with Grow Remote Ireland, a project with Transition Year Coordinators secondary schools in the county</p>	L	
	Planning	<p>Promote principles of sustainable development.</p> <p>Increase awareness of climate change at local level.</p>	L	<p>Ensure positive Climate Action is embedded in County Development Plan &amp; Town Plan policies and other planning policy documents.</p> <p>Develop positive working relationships with interested parties regarding climate action.</p> <p>Implement Climate Actions contained in County Development Plan and County Climate Action Plan.</p>
	Regeneration	<p>Promote best practice through Regeneration projects of a</p>	L	<p>Sustainable development and sustainable communities. Strong and explicit relationships between council</p>

		<p>sustainable environment.</p> <p>Increase awareness of climate change through the Elected Members and Community Groups.</p> <p>Support Management in reducing the economic, environmental and social impacts of climate change across communities.</p>		<p>policy, operations, and climate action adaptation and mitigation mechanisms.</p>
	Roads	<p>Develop an integrated system, in the context of climate vulnerabilities, for the management of transport infrastructure including roads, bridges, walking and cycling facilities.</p>	L	<p>Reduce the impact of climate change on roads infrastructure.</p>

	Water Services	<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>
--	----------------	---	---	---

<b>LONGFORD – A COUNTY FOR EVERYONE</b>				
<b>Corporate Plan Specific Objective</b>	<b>Principal Service</b>	<b>Objectives</b>	<b>Performance Measurement Indicator N/L National/ Local</b>	<b>Performance Standards</b>
<b>Support and Strengthen Local Democracy</b>	Community Development	<b>Support the Comhairle initiative</b>	N Y1	<b>Level of participation</b>
		<b>Support the PPN in appointing reps to local authority structures.</b>	N Y2  L	<b>No. of organisations registered with the PPN</b>  <b>No. of PPN reps on formal Council structures.</b>
		<b>Support the Place-making SPC</b>	L	<b>Participation at SPC meetings</b>
	Corporate Service	<b>Support the democratic role of the Elected Members</b>	L	<b>Agile professional Meetings Administrator support for all Council &amp; Committee meetings</b>

		<b>&amp; Democratic Structures</b>		
		<b>Support active participation by Elected Members and Sectoral Representatives</b>	L	<b>Engage with and support all Elected Members and sectoral representatives in their roles</b>
		<b>Modernise the Electoral Registration process</b>	L	<b>Implement Electoral Modernisation initiatives, to secure enhanced accuracy of Electoral Register, increased citizen engagement in register processes by 30%</b>
	Emergency Services	<b>Review 5 year Section 26 Fire Service Operational Plan on an ongoing basis.</b>	L	<b>Complete objectives of the Fire Service annual operational plan.</b>
	Finance General	<b>Payment of members allowances, training and expenses and provision of administration support</b>	L	<b>Processing training and monthly allowances</b>  <b>Provision of information required for Annual Report</b>  <b>Compilation of annual</b>

				expenditure statistics for Councillors and publish on the LCC website
	Housing	<p><b>The Elected Members will be supported in their representational roles.</b></p> <p><b>The Elected Members will be supported in their policy formulation roles.</b></p>	L	<p><b>Representations made by the Elected Members will be responded to in a timely manner.</b></p> <p><b>Advice and assistance will be provided to the Elected Members who are working on behalf of constituents.</b></p> <p><b>Issues relating to the needs of those seeking Housing will be examined and discussed by interested stakeholder groups.</b></p>
	Planning	<b>Promote public participation and involvement in the County Development Plan &amp; Town Plan preparation process through active consultation and</b>	L	<p><b>Encourage public consultation process on Town Plan and other relevant planning policy documents.</b></p> <p><b>Maximise the use of online public</b></p>

		<b>communication with our citizens.</b>		<b>consultation during Covid 19.</b>  <b>Open communication with Elected Members in a timely manner to ensure they are fully informed at each stage.</b>
	Roads	<b>Improved and enhanced Transportation Policy developed through active consultation and communication with stakeholders.</b>	L	<b>Assist communities in delivering local projects which enhance connectivity throughout the County.</b>
<b>Enhance, celebrate, and support our rich culture, heritage, diversity, sport and creativity</b>	Community Development	<b>Implement the Intercultural Strategic Plan and Grants scheme</b>	L	<b>Level of support to community organisations.</b> <b>Number of grants and level of grant funding provided</b>
		<b>Support communities in their application to the Pride of Place initiative.</b> <b>Support communities in their</b>	L	<b>No. of applications to Pride of Place.</b> <b>Level of support provided to communities.</b>



		<b>participation in Tidy Towns</b>		
		<b>Support the work of Longford Sports Partnership including NGB development officers and Sports Inclusion Disability Officer programme</b>	L	<b>No. of programmes delivered, no. of participants</b>  <b>No. of capital projects</b>  <b>No. of opportunities for people with disabilities</b>  <b>No. of clubs/groups engaged</b>
	Economic Development	<b>Deliver a varied and inclusive arts programme</b>	L	<b>Delivery of objectives outlined in the Framework Agreement with the Arts Council for 2022.</b>  <b>Continue to support for the Backstage theatre and the Music Generation Programme Support the Creative Artist community during and post-pandemic.</b>

	Library Service	<p><b>Enable every person in Longford to have the opportunity to realise their full creative potential.</b></p> <p><b>Implement appropriate strategies, policies, plans and actions which support integration, creativity and improved health and wellbeing outcomes for citizens.</b></p>	<p>L</p> <p>L</p>	<p><b>Continue to deliver on 5 year Creative Ireland Culture and Creativity Strategy for the County.</b></p> <p><b>Deliver on the key actions 21-25 in the LCC Library Development Programme.</b></p> <p><b>Continue to issue an annual Open Call to communities and creatives to assist them in developing projects and programmes in line with the actions on the Creative Ireland Programme.</b></p>
		<p><b>Continue to promote the rich history &amp; heritage of our county through national programmes such as Decade of Centenaries and Longford History Month.</b></p>	<p>L</p>	<p><b>Deliver an annual programme of historical events starting with Clonfin in February.</b></p>

		<p><b>Digitise valuable archives relating to the Irish Revolution, 1912-23 and make them available on the website of the Digital Repository of Ireland.</b></p> <p><b>Digitise the Jude Flynn Oral History Collection</b>  <b>Conservation of damaged archives.</b></p> <p><b>Continue to work with Longford Historical Society to explore the need for a County Museum.</b></p> <p><b>Plan the development of a County Archive with adequate storage for all local authority records</b></p>		<p><b>Upload, Promote and make accessible the digital archive of the county through <a href="http://www.longfordlibrary.ie">www.longfordlibrary.ie</a>.</b></p>
--	--	---	--	---

		<b>Continue to develop records management in LCC, which facilitates greater efficiency.</b>		
		<p><b>Support communities and individuals in undertaking cultural and natural-heritage-related initiatives.</b></p> <p><b>Raise awareness and develop appreciation for all aspects of cultural, built and natural heritage, including developing video projects for social media, and research projects.</b></p>	L	<p><b>Support and develop initiatives/events for Heritage Week, inclusive of smaller and vulnerable communities, including online videos.</b></p> <p><b>Explore mechanisms to make existing signage and interpretation more accessible to those with physical disabilities.</b></p> <p><b>Ensure all future heritage signage is sited to be accessible.</b></p>
	Planning	<b>Develop and implement appropriate strategies, policies, plans and actions which support culture, heritage,</b>	L	<b>Develop &amp; implement appropriate planning strategies and policies that will continue to improve the cultural, learning, recreational,</b>

		<b>diversity, integration, activity, sport, creativity and improved health outcomes for citizens.</b>		<b>sporting and creativity needs of all our citizens.</b>
<b>Develop connected, sustainable &amp; prosperous communities with access to housing, education, work, healthcare &amp; leisure</b>	Community Development	<b>Support our communities through the PPN</b>	L	<b>Level of funding provided to support PPN staffing</b>
		<b>Support the Pilot Healthy Homes initiative</b>	L	<b>Level of support provided</b>
		<b>Support the LCDC in implementing the Healthy Longford Programme.</b>  <b>Develop the Pilot Slaintecare Healthy Communities Programme</b>	L	<b>Level of support to communities.</b>  <b>Completion of Healthy Communities Programme.</b>  <b>Delivery of projects</b>
		<b>Monitor and review community elements of existing LECP.</b>  <b>Develop new LECP</b>	L	<b>Number of actions implemented.</b>  <b>Completion of new LECP</b>

	Corporate Service	<b>Strengthen the visibility of the Council's data processing to inform and enable citizens</b>	L	<b>Increased transparency and secure 80% compliance with Article 5(A) in relation to the Council's transparency obligation</b>
	Housing	<p><b>Support the efforts of Community and Residents Groups</b></p> <p><b>Complete a programme of Adaptation Works on Council owned properties</b></p> <p><b>Facilitate the adaptation of privately owned homes</b></p> <p><b>Carry out inspections of Private Rented Properties</b></p>	L	<p><b>Grants will be paid to eligible groups that maintain their localities.</b></p> <p><b>As many properties as possible will be adapted during the year.</b></p> <p><b>Adaptation Grant Applications and payments will be processed efficiently</b></p> <p><b>As many private rented properties as possible will be inspected and re-inspected in order to ensure that they are of the required standard</b></p>
	Library Service	<b>Support the 4 Town Twinning's in our MD's with a strong focus on exchanges</b>	L	<b>1 group exchange each year</b>

		<b>between children and young people</b>		
	Planning	<b>Promote the concept of ‘compact growth’ and sustainable development as advocated in the NPF and RSES in the development of County Development Plan and Town Plan policy.</b>	L	<b>Ensure Development Plan policies, Town Policies and other relevant planning policy documents support compact growth and sustainable development in line with National Policy Frameworks.</b>  <b>Work with other Internal/External Stakeholders to develop vibrant Communities</b>
	Roads	<b>Improve Transport Infrastructure throughout the County.</b>	L	<b>Assist communities in delivering local projects which enhance connectivity throughout the County.</b>
	Water Services	<b>Delivery of the Annual Irish Water Service Delivery Plan 2022.</b>	L	<b>IW KPI Reports monthly, quarterly and annually</b>

		<b>Capital Project Delivery</b>	L	<b>Progression /completion of capital projects</b>
<b>Advocate social inclusion through respect and promotion of equality and human rights and be guided in all our work by public sector duty principles</b>	Community Development	<b>Support the LCDC in providing support to our more marginalized communities through implementation of the Social Inclusion and Community Activation Programme</b>	L	<b>Achievement of Key Performance Indicators ie</b> -no. of individuals assisted -no. of community groups engaged
		<b>Support Universal Accessibility policies</b>	L	<b>Engagement with persons with disabilities.</b>
		<b>Continue to support diversity in our community</b>	L	<b>Level of support to DRCD projects for LGBTI groups</b>
		<b>Support the LCDC in providing support to our Roma community through implementation of the Pilot Community Development Plan.</b>	L	<b>Level of support provided.</b>



		<b>Liasing with DRCD in implementation of the Programme.</b>		
		<b>Implement other initiatives that promote and support communities eg CLÃR scheme, Community grant support scheme, Playground scheme, Age Friendly Programme</b>	<b>L</b>	<b>No. of projects supported</b>  <b>No. of grants to support community organisations</b>  <b>No. of upgraded playgrounds</b>
		<b>Support the LCDC in its role of providing LEADER grant assistance for social inclusion projects</b>	<b>L</b>	<b>Number of grants and level of LEADER grant funding provided for social inclusion projects</b>
		<b>Support the Children and Young People’s Plan (CYPP)</b>	<b>L</b>	<b>Participate on CYPSC committees to support delivery of the Plan.</b>

		<b>Support Connecting for Life Ireland's National strategy to reduce suicide</b>	L	<b>Promote HSE suicide prevention training programmes</b>
	Environment	<b>Provide Education and Development in Responsible Animal Ownership, including in areas of disadvantage and inclusion.</b>	L	<b>Provide and administer a Responsible Animal Ownership and Pony Riding programme in collaboration with the Department of Agriculture, Longford Sports Partnership and Longford Community Development Company.</b>
	Housing	<p><b>Support the development of Socially Inclusive neighbourhoods</b></p> <p><b>Allocate tenancies in accordance with the adopted Scheme of Letting Priorities</b></p> <p><b>Assist those who are eligible to access housing under the RAS and HAP Schemes</b></p>	L	<p><b>The Estate Management Team will work closely with tenants</b></p> <p><b>All allocations will be made in accordance with the scheme.</b></p> <p><b>RAS and HAP Applications will be processed efficiently.</b></p> <p><b>The application process will be explained to applicants and they will</b></p>

		<p><b>Assist those who are applying to be included on the Council's Housing Waiting List</b></p> <p><b>Provide assistance to those who are vulnerable or homeless</b></p>	<p><b>be assisted with making their application.</b></p> <p><b>Interventions including the provision of Emergency Accommodation and Homeless HAP will be made in order to protect and support vulnerable people.</b></p> <p><b>Those applying for Housing will be more comfortable with the application process.</b></p> <p><b>Those who are vulnerable or homeless will be provided with appropriate assistance and advice so as to ensure that they are safe, protected and have access to suitable accommodation.</b></p>
--	--	---	--

	Human Resources	<b>Implement the Public Sector Duty Principles, promote and support Equality, Diversity and Inclusion</b>	L	<p><b>Identify current process in place in relation to ED&amp;I. Identify opportunities to promote ED&amp;I.</b></p> <p><b>Develop reports for ED&amp;I.</b></p> <p><b>Prepare a programme for ED&amp;I</b></p> <p><b>Report on Disability Act 2005, Part 5 Employee Monitoring Survey</b></p>
	Information Technology	<b>Promote the adoption of digital within our communities and the use and development of BCPs and Town WIFIs through implementation of the Digital Strategy for Longford 2021-2023</b>	L	<b>Numbers using the BCPs, number of events happening at BCPs. Use of Town WIFI.</b>

	Library Service	<b>Work with the local authority, other agencies, community groups and owners in the appropriate development of measures to improve accessibility and connectivity to our heritage.</b>	L	<p><b>Advising on conservation and administering conservation repair grants to Co:Worx Edgeworthstown and digital hub in Granard, for the repairs of their protected structures as a first step in delivering their social-economic objectives.</b></p> <p><b>Commissioning the development of family and schools-friendly activity sheets for the Latin School Visitor Centre, to ensure engagement across all audiences.</b></p>
		<b>Support Learning opportunities and educational support for families and individuals including those with special needs such as autism</b>	L	<p><b>Provide sensory spaces in 3 branch libraries Edgeworthstown Longford and Ballymahon and nurture stronger links with School autism units.</b></p> <p><b>Deliver sensory training for library staff</b></p>

				through funding received under DRCD Dormant Accounts
		<b>Delivery of the objective of the LCC and Heritage Council to promote the inclusion of all Communities in heritage.</b>	L	<b>The revision of the 2009 monuments accessibility audit.</b>  <b>Support and participation in heritage awareness and interpretation, through emergent technologies.</b>  <b>Ensure publications and informational signage is designed in line with best practice on inclusion.</b>
	Planning	<b>Promote social inclusion in the development of Development Plan and Town Plan policy, and other relevant planning policy documents and processing of development management applications.</b>	L	<b>Ensure Develop Development Plan and Town Plan policies and other relevant planning policy documents support social inclusion.</b>  <b>Process Development Management applications taking account of social inclusion issues.</b>

